LAHASH INTERNATIONAL

LAHASH
GRASSROOTS PARTNERSHIP WITH AFRICA

Title: *Development Director*

Job Description

Department:	Executive Team	**Work Location:**	Portland, Oregon
Reports to:	Executive Director		
Employment Status:			
[X] Full Time (US) [ ] Part Time (US)	[ ] Full Time (Africa) [ ] Part Time (Africa) [ ] Servant Team Member	[ ] Part Time Volunteer [ ] Contractor	
Effective Date:		**Completion Date:**	
Hours Required (Average):	40		

General Description of Work

The Development Director is a new position at Lahash. This role will include creating a comprehensive fundraising strategy to help accomplish the vision of Lahash. The Development Director will then work with the Program Directors at Lahash and with the other team members to help implement this strategy in order to successfully reach the goals of the Lahash Strategic Plan.

Essential Functions

1. **Personal Fund Development**
    a. Raise an amount of financial support mutually agreed upon
    b. Work to establish and maintain a personal team of donors, advocates, and prayer partners to support the ministry work
2. **Oversee Development planning and implementation at Lahash**
    a. Work with the Executive Director to create a compressive yearly fundraising plan that includes all departments and programs at Lahash
    b. Organize and lead the annual Lahash Celebration Fundraising banquet in Portland, Oregon for 400-500 individuals
    c. Assist with an overhaul of the Lahash donor database and streamline procedures
    d. Work with the Media Team to creatively utilize multiple mediums and platforms to raise funds each year for the mission of Lahash
        i. Oversee fundraising efforts on social media
        ii. Enhance the Lahash.org website to be a better resource for large donors, small donors, and sponsors
        iii. Lead several yearly campaigns utilizing print resources to increase donations from both new and existing donors
    e. Plan and facilitate several Lahash gatherings each year in both the Pacific Northwest and across the United States that will increase connections with the story and vision of Lahash and provide opportunities for deeper engagement and increased giving.

f. Research trends and data to provide input during the year to mature the fundraising efforts of the staff, Servant Team, East African Partners, and each of the Lahash programs
g. Assemble and empower a team of Lahash Advocates who can champion the cause and vision of Lahash and assist with messaging and awareness throughout the year
h. Oversee gratitude efforts at Lahash in response to giving and service

3. **Lahash Community Participation**
    a. Attend the weekly Lahash evening meal with the Portland community (Mondays)
    b. Attend the Lahash East Africa Conference every two years
    c. Participate in the annual U.S. staff retreat
    d. Attend the monthly solitude days and various other spiritual and educational growth events for the Lahash team
    e. Travel at least once per year to East Africa to work alongside the East African Partners and to gain new insights into the ministry of Lahash

Knowledge, Skills, and Abilities

- Bachelor's Degree required
- Personal qualities of integrity, credibility, and commitment to the mission and vision of Lahash International
- Ability to multi-task, flexibility, and resourcefulness
- Proactive in starting, maintaining, and completing tasks
- Prompt and thorough job performance
- Team player

Personal Attributes & Values

- A maturing relationship with Jesus Christ
- Adheres to the Lahash Statement of Faith and the ethics and morality of the Lahash Staff Handbook
- A passion for caring about vulnerable kids and a desire to advocate on their behalf
- A kind and gracious attitude toward others
- Filled with integrity and pursues spiritual disciplines

Equipment Used

- Mac & PC computers, digital cameras, kindles, Apple, Microsoft and Google software

Other Duties as Assigned

In this and any position with Lahash International, it is impossible to predict the many requests and assignments that can and will be made on an employee. Flexibility and a cooperative spirit are crucial characteristics of the person who holds this important position and for the successful operation of Lahash International services.

Mission Statement

We partner with African Churches to Holistically Care for Vulnerable Children

Vision Statement

Our vision is that all children in Africa know Jesus and thrive as they are loved by a flourishing Global Church.